

SF3-IN Corporate Social Responsibility Policy

**Version 01
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BMW India Financial Services Private Limited**Table of Contents**

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1 Introduction

Corporate Social Responsibility (CSR) is the commitment of BMW India Financial Services Private Limited (“Company”) to its stakeholders to conduct business in an economically, socially and environmentally sustainable manner that is transparent and ethical. The Company is committed to undertake CSR activities in accordance with the provisions of Section 135 of the Companies Act, 2013 and related Rules. The Company has framed the “Corporate Social Responsibility Policy” (the “Policy”) to provide a framework to undertake activities for sustainable development of the society at large. The Board of Directors in its meeting held on 10th November, 2014 has formed a CSR Committee and also approved the CSR Policy and its Terms of Reference.

2 CSR Vision and Mission of the Company

The Policy aims to contribute to the social and economic development of the community in which the Company operates. The company endeavours to make (CSR) a key business process for sustainable development and growth.

To accomplish the above vision, a corporate strategy will be formulated that would integrate the management and shareholders expectation towards the core activities and translate them for the betterment of the society at large.

The Company constantly strives for the strong corporate culture which emphasizes on integrating CSR values with business objective. It also pursues initiatives related to ethical corporate behaviour, contribution for the social and economic development and awareness.

The Company acknowledges undertaking capacity building activities involving motivation and encouragement of the stakeholders, associates and various institutions associated with the Company to imbibe the core principles of sustainability and social welfare and to encourage them to implement and practice responsible policies and procedures within their respective organizations.

3 CSR Activities to be undertaken

The scope of CSR activities to be undertaken by the Company is aligned pursuant to the provisions of Schedule VII of the Companies Act, 2013 (the “Act”). The CSR Committee is empowered to undertake activities falling within the ambit of Schedule VII. The following are the activities which can be undertaken in accordance to the Schedule VII.

3.1 Entries in Schedule VII of the Companies Act 2013

- 3.1.1. Eradicating hunger, poverty and malnutrition, promoting preventive health care and sanitation including contribution to Swachh Bharat Kosh set up by the Central Government for the promotion of sanitation and making available safe drinking water.
- 3.1.2. Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly and differently abled and livelihood enhancement projects.

- 3.1.3. Promoting gender equality, empowering women, setting up homes and hostels for women and orphans, setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward group.
- 3.1.4. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agro forestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund set up by the Central Government for rejuvenation of river Ganga.
- 3.1.5. Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art, setting up public libraries, promotion and development of traditional arts and handicrafts.
- 3.1.6. Contribution to the Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women.
- 3.1.7. Contribution or funds provided to technology incubators located within academic institutions which are approved by the Central Government.
- 3.1.8. Rural development projects.
- 3.1.9. Slum Area Development.

The scope of activities may be amended from time to time as per the guidelines provided in the Companies Act.

3.2 Projects or program undertaken/ to be undertaken by the company

Contribution to the Relief Funds and other activities as may be recommended by the CSR Committee.

3.3 Modalities of execution

The assistance under CSR activities may be in the form of donation, contribution and other social activities so as to create social impact and visibility.

- 3.3.1. Donation can be made in cash and through postal order, cheque or demand draft or any other mode as may be stipulated by the Central Government.
- 3.3.2. Such other activities as may be recommended by the CSR Committee.

3.4 Implementation schedule

In line with the Companies Act, 2013, donation based assistance/ grants, should not be less than the limits as may be prescribed by the Central Government/ Ministry of Corporate Affairs from time to time.

Such other implementation schedule as may be recommended by the CSR Committee.

3.5 Ancillary Activities:

- 3.5.1 To publicize the CSR Policy and initiatives Org-wide through mailers, screensavers, Policy documentation and upload (s) on the websites.
- 3.5.2 To plan and carry out workshops to increase employee awareness if required on various projects and initiatives.
- 3.5.3 Such other activities as may be directed by the Board of Directors of the Company and/or as may be deemed appropriate and expedient by the Committee for the furtherance of CSR objectives of the Company, in pursuance with the Regulations.

3.6. CSR activities through registered Trust, Society or Company

- 3.6.1 The Company may also undertake CSR activities through a registered trust or a registered society or a company established by the company or its holding or subsidiary or associate company or otherwise, provided that-
- 3.6.2 If such trust, society or company is not established by the Company or the holding or subsidiary or associate company, it shall have an established track record of three years in undertaking similar programs or projects.
- 3.6.3 CSR activities can be undertaken in collaboration with other companies provided the CSR Committees of respective companies shall separately report on such projects or programs.

The CSR Committee from time to time will specify the list of activities to be undertaken by the Company and shall place before the Board the status update of the projects and programs undertaken specifying the modalities of execution of such activities or projects.

4 Budget for CSR activities

In accordance to the provisions of the Act and the Companies (Corporate Social Responsibility Policy) Rules, 2014 (the "Rules") the minimum amount that needs to be spent on the CSR activities is 2% of the average Net Profits of the Company calculated as per Section 198 of the Companies Act, 2013 made during the three immediately preceding financial years.

The CSR Budget shall comprise of all the expenditures incurred in order to undertake CSR activities, duly approved by the Board of Directors upon the recommendation of the CSR Committee, but does not include any expenditure incurred on the activities which fall outside the purview of Schedule VII of the Act.

The CSR Committee shall ensure that the minimum statutory requirement is complied with and in case of any deviations, promptly notify the Board with the reasons for not spending the amount.

The Company may build CSR capacities of their own associates as well as those of their implementing agencies through Institutions with established track records of at least three financial years but such expenditure shall not exceed 5% of total CSR Budget of the Company in one financial year.

The surplus if any, arising out of the CSR projects or programmes or activities shall not form part of business profits of the Company and will be ploughed back in the CSR activities.

5 **Modus Operandi**

The Company in consultation with CSR Committee, if deems appropriate may undertake CSR activities jointly in collaboration with the other group or associate companies. All the BMW entities functioning in India i.e. BMW India Private Limited, BMW India Financial Services Private Limited and BMW India Leasing Private Limited may jointly undertake CSR activities. However the CSR Committee and Internal monitoring committee of such group Companies or Associate Companies shall be formed and provide reports separately on such projects or programmes in accordance with the applicable laws.

The CSR Committee may approve the outside agencies with whom the collaborations or association may be established to undertake CSR activities.

6 **Monitoring and Reporting**

The Board of Directors of the Company shall report in the Board's Report a detailed description as per the prescribed format of the CSR activities undertaken and status update thereof.

The CSR Committee is responsible for undertaking the CSR activities and ensuring that the CSR Budget is utilized as per the statutory requirement.

The Committee to ensure that the estimates laid down or proposed for the CSR activities are undertaken, monitored and achieved.

The administration of the CSR policy and the execution of the identified CSR Projects, programs and activities under it may be carried out under the overall superintendence and guidance of an **Internal Monitoring Group** formed for this purpose.

In case of any doubt with regard to any provision of the policy and also in respect of matters not covered herein, a reference to be made to the CSR Committee. In all such matters, the decision of the CSR Committee shall be final.

Any or all provisions of the CSR Policy would be subject to revision/amendment amendments by the Board of Directors of the Company based on the recommendations of the CSR committee in accordance with the Companies Act, 2013, rules and regulations as may be prescribed by the Central Government, from time to time.

The Company reserves the right to modify, cancel, add, or amend any of these Rules.
